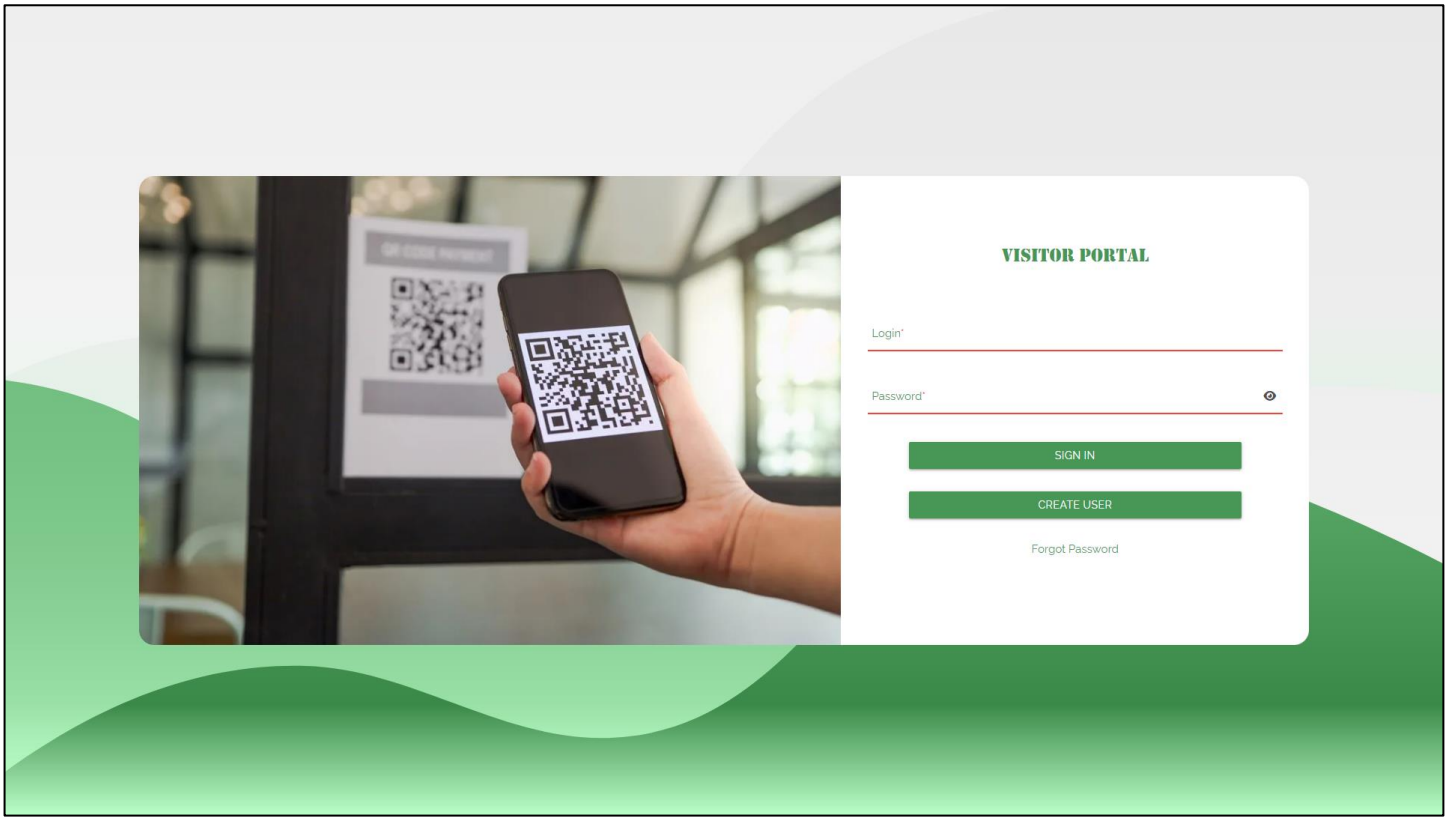
Akola—Visitor Management-Visitor

SCAN ME

1. Register

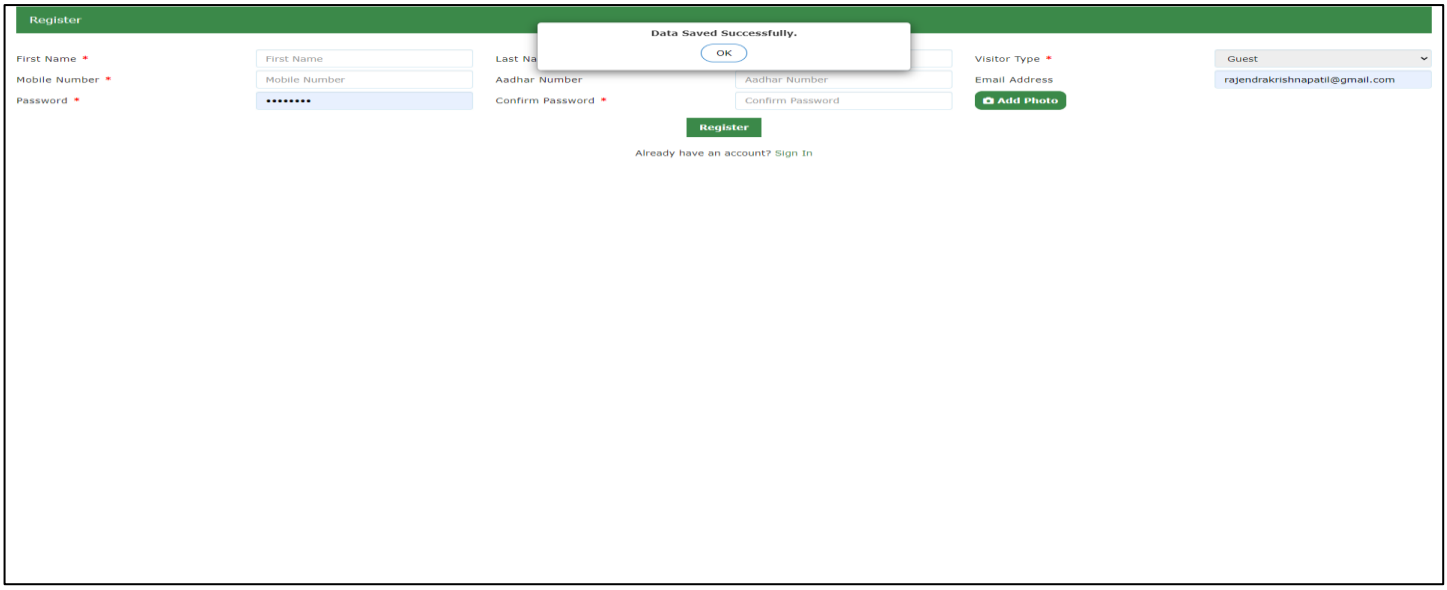
Purpose: Using this menu Guest can register their self for pass creation.

1.Click on Create User button.



2. Enter all parameter & click on Register button.

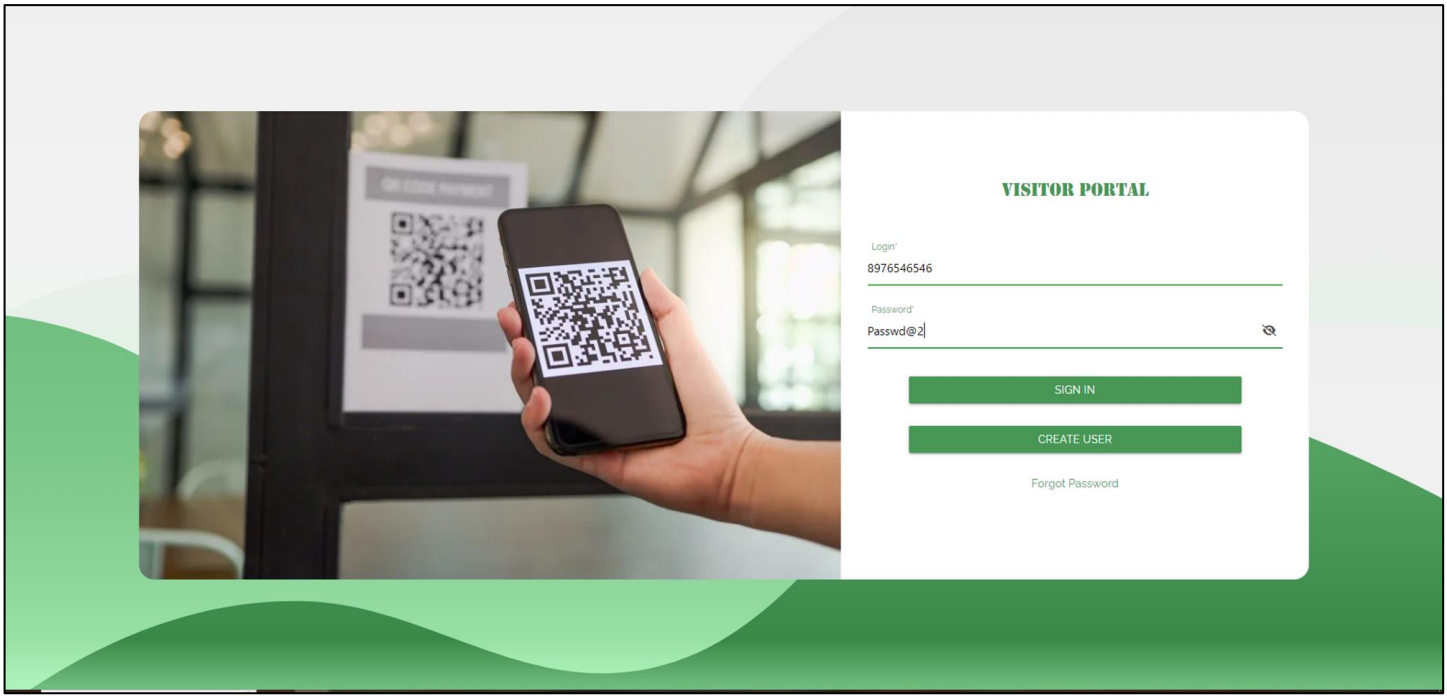
3.Enter First Name, Last Name, Mobile No, Email address, Password & Confirm Password & select visitor Type from dropdown & click on Register button. 4.After clicking on Register button Data Successfully message will display on screen.



2.Create Pass

Purpose: Using this screen User can create pass.

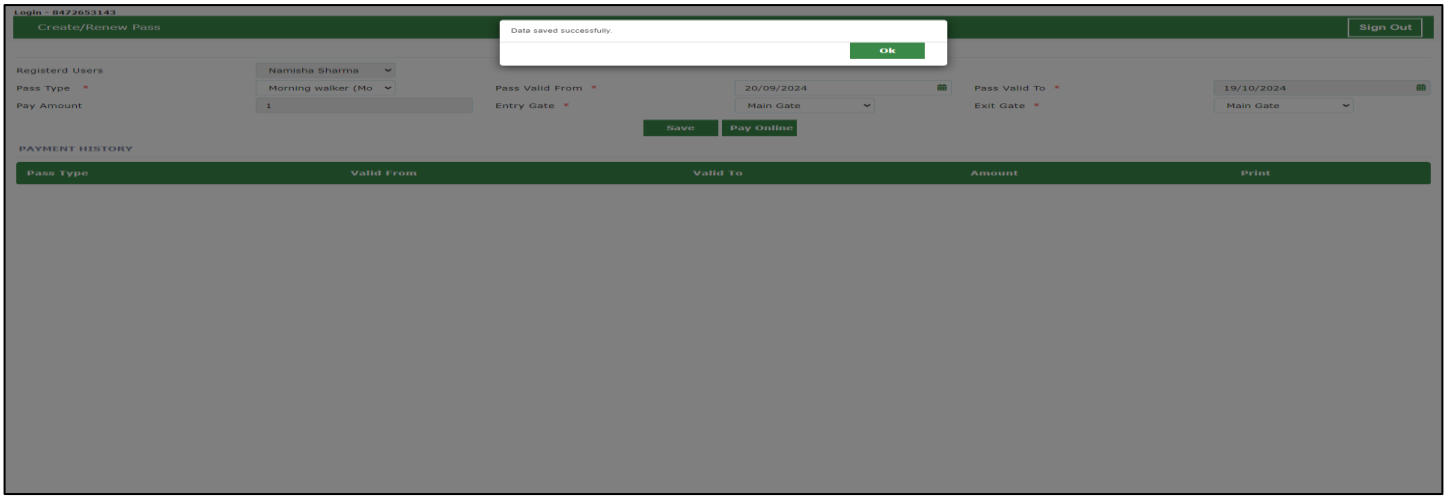
1.Sign In with registered Mobile No & click on Sign In button.



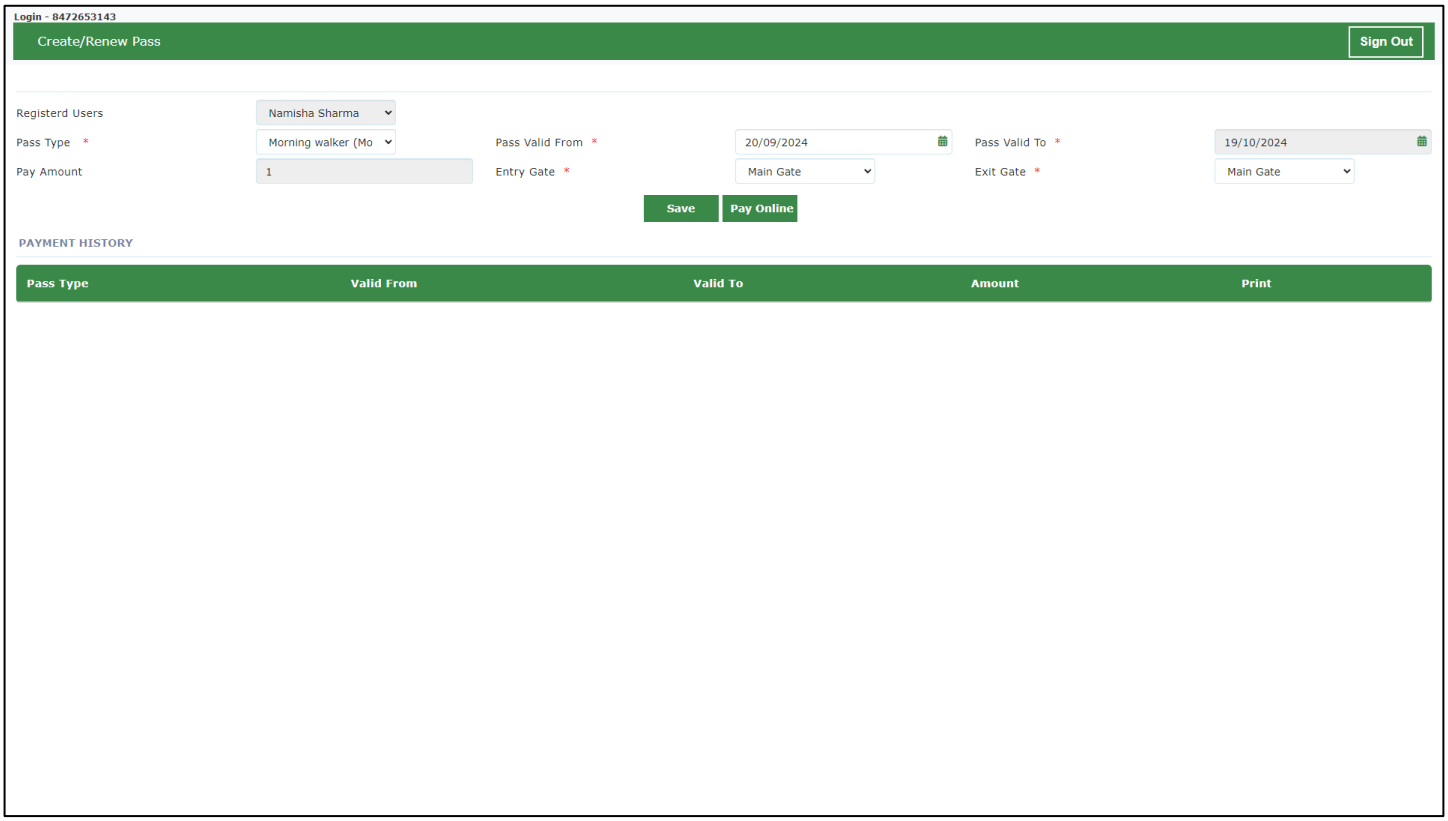
1. After clicking on Sign In button user will redirect to Create Pass page, below screen will be display And Select PassType And Save

Note---Amount will be displayed as per master which is already set in system.

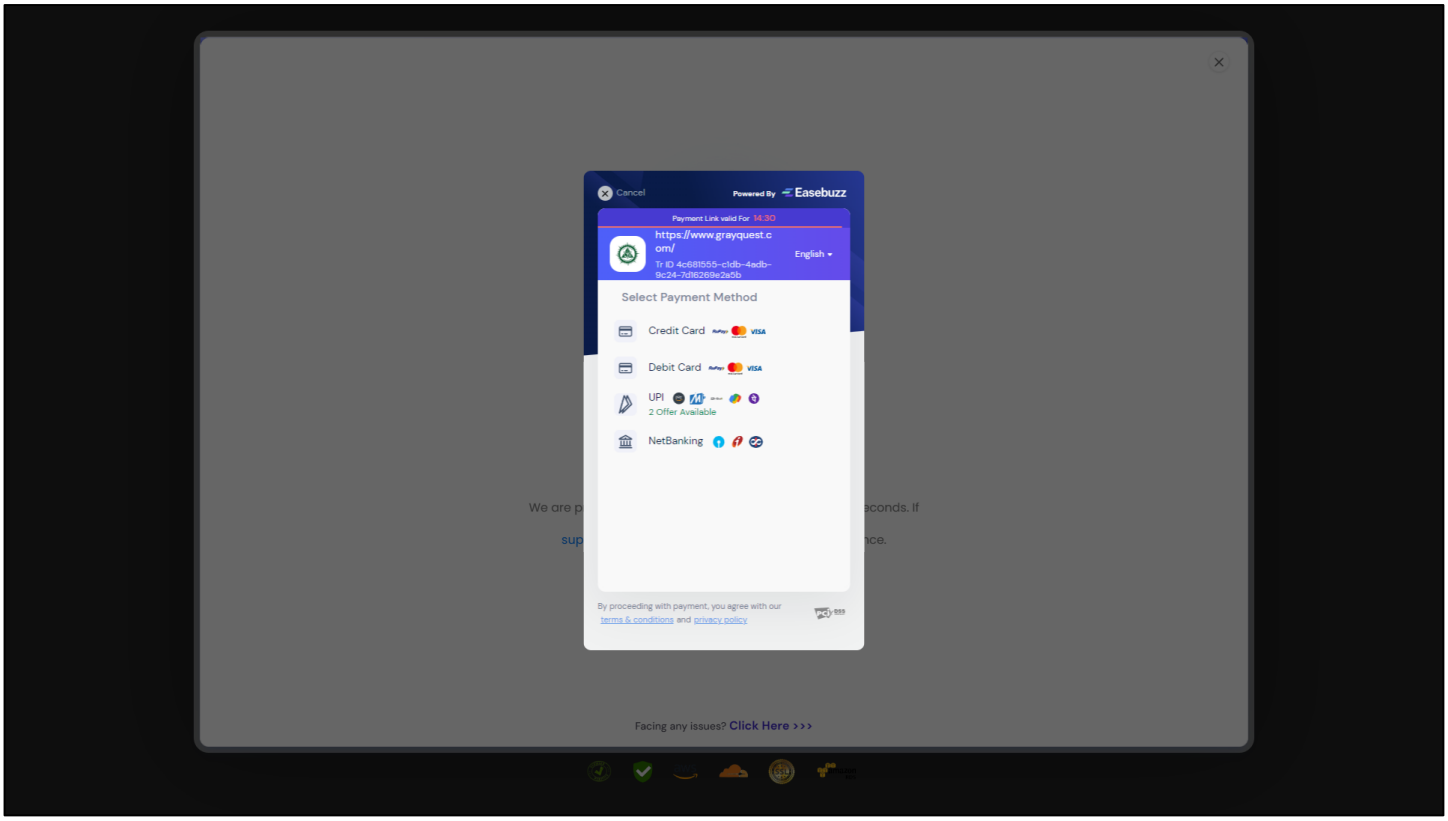
4.After clicking on Save button Data Saved Successfully message will display on screen.



5.after data saved Pay Online button will be enable for payment .

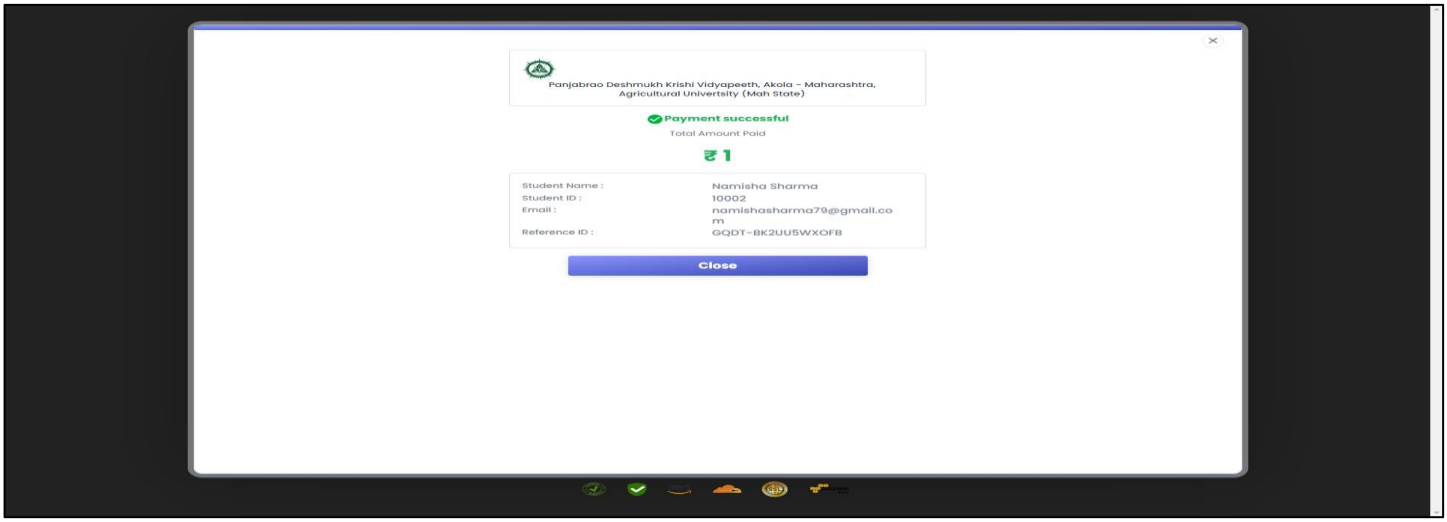


6. Click on Pay Online button, user will redirect on payment gateway page.

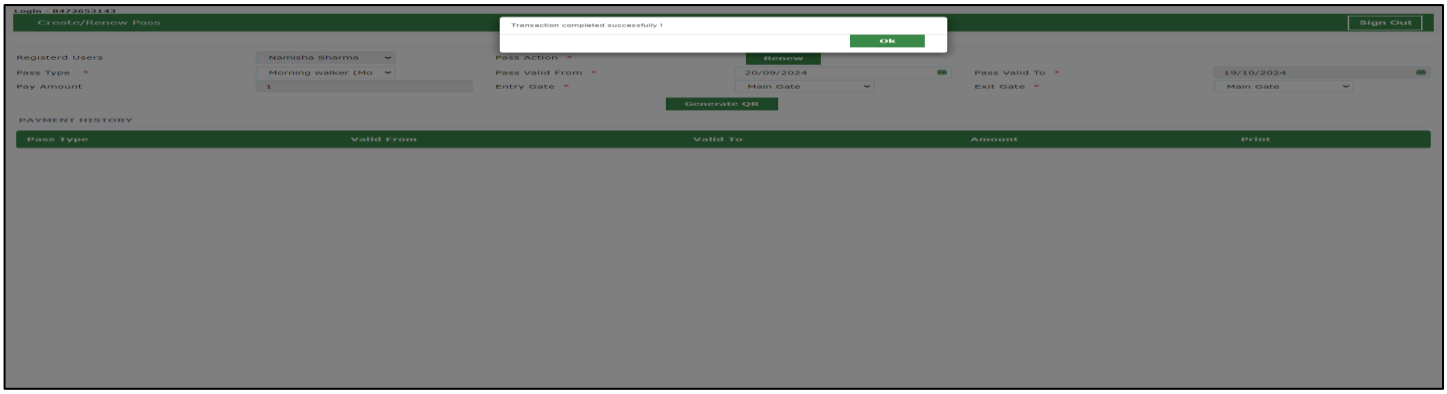


7.Here select payment method & click on that payment method.

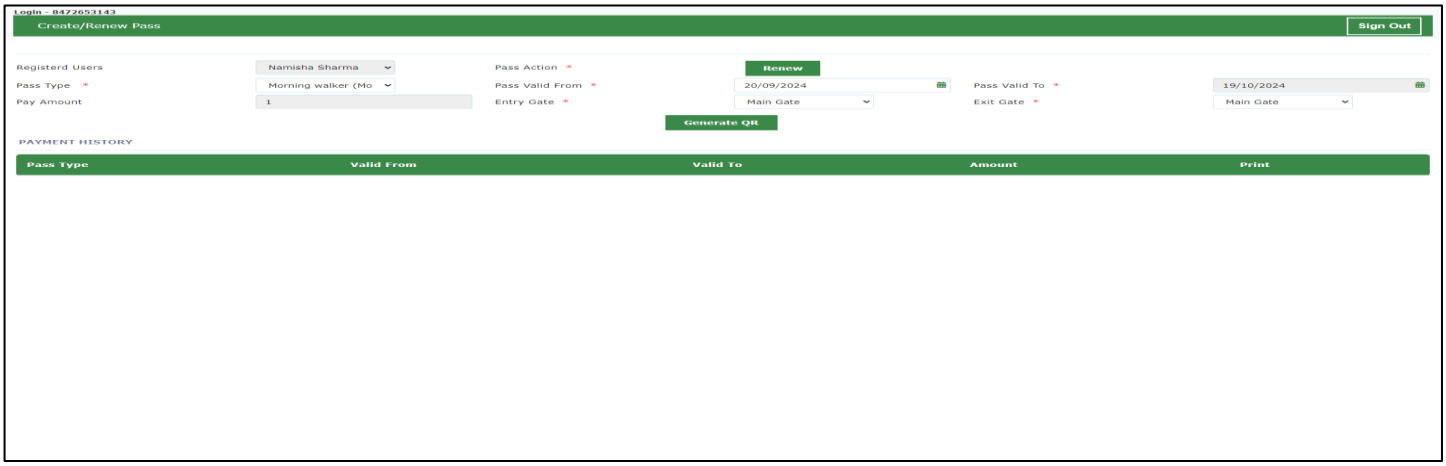
8. After poayment done below screen will be show on screen



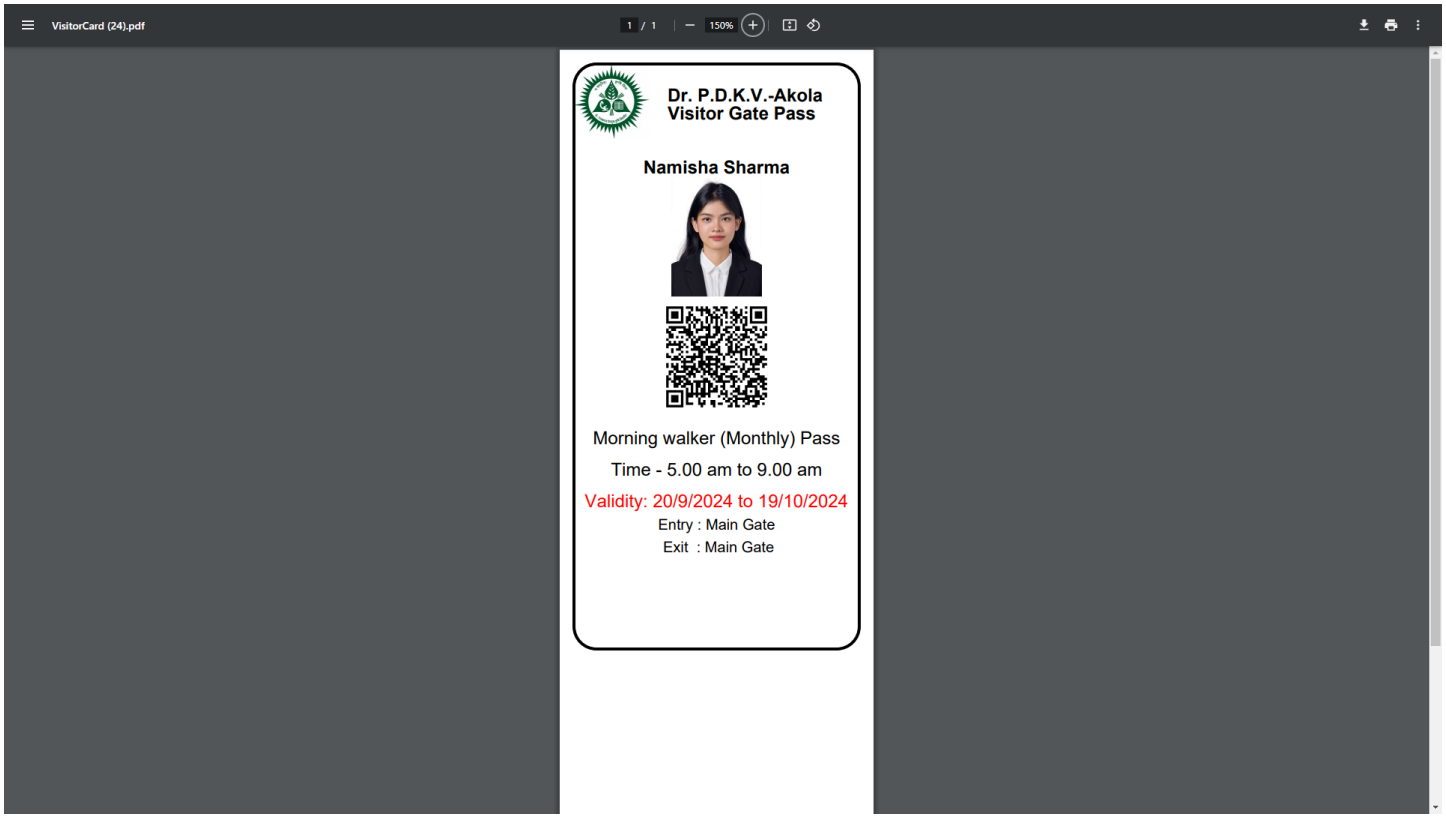
7.Click on Close button then page will redirect to create pass screen & on screen Generate QR button will show enable.



8. To download pass click on Generate QR button.



9.After clicking on Generate QR button pass will show on screen.



END MANUAL